



**REQUEST FOR PROPOSALS
FOR
RECYCLING SERVICES**

AS PART OF CRCL'S

OYSTER SHELL RECYCLING PROGRAM

Baton Rouge Pickup Route

PROPOSAL DUE DATE/TIME:

May 31, 2024*

5:00 PM CDT

Prospective bidders are encouraged to notify Darrah Fox Bach of their intent to submit a proposal in advance of the proposal deadline. Notification may be submitted by email or phone at: darrah.bach@crcl.org, (504) 708-4245.

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1 GENERAL INFORMATION

1.1 Purpose

The intent of this Request for Proposal (RFP) is to identify and select an operator (“the Contractor” and sometimes referred to as “bidder”) with whom the Coalition to Restore Coastal Louisiana (CRCL) will enter a contract (“the Contract”) for providing oyster shell transportation services to support CRCL’s Oyster Shell Recycling Program (OSRP) expansion to the Baton Rouge metropolitan area.

CRCL may modify this RFP if deemed necessary. CRCL may choose to award the contract with or without the selection of proposals that include optional services (see 1.4), and CRCL may choose not to issue any contract based on this RFP process.

1.2 Background

Launched in June 2014, CRCL’s Oyster Shell Recycling Program collects oyster shells from New Orleans- area restaurants and uses that shell to restore oyster reefs that help protect Louisiana’s eroding coastline. Participating restaurants in the New Orleans region agree to separate oyster shell (from cooked and raw oysters) from the rest of their trash stream in designated recycling receptacles (sometimes referred to as “containers” and/or “bins”). The filled receptacles are then collected from the restaurants and the shell is deposited and held at CRCL’s shell curing site in Violet, Louisiana. Once it has cured, the recycled shell is used for habitat restoration projects across coastal Louisiana.

The purpose of this RFP is to bring oyster shell recycling services to the Baton Rouge metropolitan area. For the first time, restaurants in the Baton Rouge metropolitan area will have the opportunity to divert their discarded oyster shells from landfill to be used for oyster reef restoration and coastal protection. In addition to becoming a sustainable business, participating restaurants receive a tax credit for recycling their shells upon submission of requisite documents that record their shell recycling metrics. Daily pickup logs submitted by the Contractor are critical to tracking shell volume to inform CRCL’s restoration efforts, program operations and to support the participating restaurants’ oyster shell recycling tax credit required documentation.

See **Attachment I** for details on the New Orleans pickup route operations to inform proposals for the Baton Rouge pickup route. Details include current pickup methodology, shell quantity and pictures exhibiting program operations.

1.3 Required Services

Shell Collection Materials

CRCL currently uses 35-gallon bins to hold the separated shell.

The Contractor is responsible for financing containers used to perform the services in accordance with this RFP. The Contractor shall provide and maintain shell collection containers for participating restaurants, public drop-off locations and special events (see **Attachment I**) at its own cost, with the expectation that, because additional restaurants may be onboarded into the OSRP at any given time, additional containers may be required. All containers must be appropriately labeled with CRCL’s logo. CRCL shall submit a logo to the Contractor to be displayed on every container used to perform the services in accordance with this RFP.

CRCL will not assume any liability for the transport, maintenance, and delivery of containers. The Contractor will assume all liability for damages to property or injury to third parties while performing works specified under the terms of the Contract.

CRCL assumes no responsibility for the condition of containers, but expects that the Contractor will maintain containers, including all costs for sanitation chemicals and/or security devices. The Contractor assumes responsibility for adequately securing containers, which may include locking containers in place or installing safety devices on bin lids. CRCL assumes no responsibility for loss or necessary replacement of the containers.

Shell Collection Logistics

The Contractor is responsible for collecting all containers in a timely and efficient manner in accordance with the pickup schedule, established with the participating restaurants, more fully described below. The Contractor must demonstrate the ability to pick up and transport all containers in vehicles suitable to the type of container used. The Contractor must implement the “swap-out” method as described in **Attachment I**.

Service will be required on a three-day and five-day pickup schedule based on restaurant partners preferred option. The Contractor must develop and implement a logistics plan to provide these services for restaurants located in the Baton Rouge metropolitan area. The Contractor must acknowledge that pickup locations, container quantity, and volume may vary seasonally, due to unforeseen circumstances, or as the program expands. The Contractor should communicate maximum service capacity in terms of number of pickup locations, containers, and frequency explicitly to CRCL during the bid process as part of the submitted proposal.

To help the Contractor develop a logistics plan, **Attachment I** details CRCL’s New Orleans pickup route methodology, current restaurant partners and volume, and the following information for the Baton Rouge pickup route:

- potential collection site addresses;
- container numbers; and,
- shell volume and weight per prospective restaurant partners.

Interim Shell Storage

The Contractor is responsible for providing and staging at a property to which it has access and/or at which it operates at least one 20-yard roll-off box (“dumpster”) full of oyster shells (or the volumetric equivalent stored otherwise) collected through the program at any given time*. The dumpster must have a tarp cover or roll tarp to accommodate highway transport upon pickup. All shell will eventually be transported from the storage site to CRCL’s Restoration Headquarters in Violet, LA.

Should the prospective contractor choose to submit a proposal including Transportation Services to CRCL’s Restoration Headquarters (Optional Service B, see Section 1.4), the logistics will be determined between the Contractor and CRCL. Should the prospective contractor choose not to offer Transportation Services to CRCL’s Restoration Headquarters (Optional Service B, see Section 1.4), Contractor will be expected to comply with CRCL’s transportation logistics.

* CRCL does not wish to limit prospective bidders with this service requirement. Should a

prospective bidder be unable to accommodate interim shell storage, please make this clear in the proposal and reflect the exclusion in the fee structure.

Shell Collection Administrative Duties

The Contractor will submit detailed pick-up logs to CRCL. At each restaurant partner location, the Contractor will be responsible for recording the fill level of all containers during each pick-up instance. CRCL currently uses a mobile software to receive daily pick-up logs. An example of the pick-up log is provided in **Attachment II**. However, CRCL will consider any alternative reporting mechanism submitted by Contractors via this RFP.

The Contractor is expected to develop and maintain professional relationships with restaurant partners and engage in regular communications with restaurant partners to ensure the highest quality of service. The Contractor is responsible for managing the daily logistics of the program and working in partnership with CRCL to resolve issues. The Contractor shall serve as the first point of contact for restaurant partners relating to daily pickup logistics and is responsible for reporting all matters to CRCL in a timely manner.

The Contractor is expected to perform all services with care, skill and diligence, in accordance with the applicable professional standards currently recognized by the waste industry, and be responsible for the professional quality, technical accuracy, completeness and coordination of all services, logs, reports, and/or other items and services furnished under the Contract.

1.4 Optional Services

Proposals may choose to include provisions for the following optional services. CRCL reserves the right to award a contract with or without the inclusion of any of the optional services provided by the selected Contractor.

Optional Service A: Restaurant Partner Recruitment

Prospective bidders who are interested and able to provide restaurant partner recruitment services may opt to include a plan and line item in the fee structure of their proposal.

Restaurant partner recruitment services shall include the solicitation of new restaurant partners for the Baton Rouge pickup route. CRCL shall provide materials such as flyers, stickers, sign-up forms, etc. to the Contractor. The Contractor may also solicit special events such as festivals, fundraisers and other events serving oysters for which to provide recycling services. All prospective restaurants and special events will be reported to CRCL.

Proposals should include a line item for special event pickup services.

Optional Service B: Transportation to CRCL's Restoration Headquarters

Prospective bidders who are interested and able to provide transportation services from the interim shell storage site in the Baton Rouge metropolitan area to CRCL's Restoration Headquarters (6207 E. St. Bernard Hwy, Violet, LA, 70092) may opt to include a plan and line item in the fee structure of their proposal.

Proposals may use the shell volume information included in **Attachment I** to recommend logistics for this service. Proposals should include a proposed delivery schedule based on storage

capacity and volume, transport methodology and description of equipment to be used.

2 ADMINISTRATIVE INFORMATION

2.1 Term of Contract

The period of any contract based on this RFP is tentatively scheduled to begin between announcement of Contractor selection and shell collection start date. Shell collection will begin on or around August 1, 2024, and is to continue through July 31, 2025. The time between contract execution and shell collection is designed to allow the Contractor the opportunity to organize logistics and work with CRCL to prepare for oyster shell collection. At the culmination of the provisional 12-month contract period, CRCL may opt to renew the terms of the existing contract or release an updated RFP to procure new bids.

2.2 Contractor Inquiries

Questions regarding RFP requirements must be submitted to the Oyster Shell Recycling Program Manager, Darrah Fox Bach, by email or phone at: darrah.bach@crcl.org, (504) 708-4245.

Inquiries must be received by May 24, 2024, at 5:00 p.m. Central Daylight Time (“CDT”), as specified in the Schedule of Events. Only Darrah Fox Bach has the authority to officially respond on behalf of CRCL to Contractor’s questions regarding this RFP.

Prospective bidders are encouraged to notify Darrah Fox Bach of their intent to submit a proposal in advance of the proposal deadline. Notification may be submitted by email or phone at: darrah.bach@crcl.org, (504) 708-4245.

2.3 Schedule of Events

<u>Event</u>	<u>Date</u>
Advertise Request for Proposal	March 18, 2024
Deadline for Contractor inquiries	May 24, 2024
Deadline for receipt of proposals from bidders	May 31, 2024
Announce award of Contractor selection	Mid-June, 2024
Contract execution	After award date, 2024
Shell collection begins	August 1, 2024

3 PROPOSAL INFORMATION

3.1 Proposal Content

Proposal should demonstrate how the Contractor will perform the services as described in Section 1.3.

3.2 Minimum Qualifications of Contractor

The selected Contractor must meet the following minimum qualifications:

- Financial resources for performance, or the ability to obtain such required resources;
- Insurance – Bidders must carry appropriate insurance coverage for the duration of the Contract and be prepared to name CRCL as additionally insured on the Contractor’s policies and provide CRCL with evidence of the appropriate insurance for the following:
 - Workers’ Compensation: the Contractor shall maintain during the life of the

contract Worker's Compensation Insurance for all the Contractor's employees working in relation to the services in accordance with this RFP;

- Commercial General Liability: The Contractor shall maintain during the life of the contract Commercial General Liability Insurance which shall protect the Contractor and CRCL during the performance of services in accordance with this RFP including bodily injury, property damage and contractual liability, with combined single limits of \$1,000,000;
- Licensed and Non-Licensed Motor Vehicles: the Contractor shall maintain during the life of the contract Automobile Liability Insurance in an amount not less than combined single limits of \$1,000,000 per occurrence for bodily injury/property damage and shall cover the use of non-licensed motor vehicles utilized in performance of the services in accordance with this RFP.
- Experience, organization, technical qualifications, and facilities, or ability to obtain them;
- Compliance with the proposed Schedule of Events and performance schedule;
- Safety – describe your environmental and safety programs that apply to managing risks associated with the services in this RFP;
- Good standing with the Louisiana Secretary of State;
- Compliance with Louisiana Department of Environmental Quality requirements;
- Has no pending litigation in past 5 years, if you have pending litigation please describe;
- Record of integrity, judgment, and performance; and
- Qualification and eligibility to receive an award under applicable laws and regulations.

Contractors should ensure that their proposals contain sufficient information for CRCL to make its determination by presenting acceptable evidence of the above to perform the contracted services.

3.3 Subcontracting Information

CRCL shall have a single primary Contractor as the result of any contract negotiation, and that primary Contractor shall be responsible for all work performed under the contract, including duties and deliverables specified in this RFP and subsequent proposal submitted by the Contractor and incorporated into the contract. This general requirement notwithstanding, Contractors may not enter into subcontracts or arrangements.

Unless provided for in the contract with CRCL, the primary Contractor shall not contract with any other party for any of the services herein contracted without the express prior written approval of CRCL.

3.4 Ownership of Proposal and Proprietary Information

All materials submitted in response to this RFP shall become the property of CRCL. Selection or rejection of a proposal does not affect this right. Only information which is in the nature of legitimate trade secrets or non-published financial data may be deemed proprietary or confidential. Any material within a proposal identified as such must be clearly marked in the proposal. Any proposal marked as confidential or proprietary in its entirety may be rejected without further consideration or recourse.

3.5 Cost of Preparing Proposals

CRCL shall not be liable for any costs incurred by the Contractors prior to issuance of or entering into a contract. Costs associated with developing the proposal, preparing for oral presentations, and any other expenses incurred by the Contractors in responding to this RFP are entirely the responsibility of the Contractors and shall not be reimbursed in any manner by CRCL.

3.6 Errors and Omissions in Proposal

CRCL will not be liable for any errors in proposals. CRCL reserves the right to make corrections or amendments due to errors identified in proposals. CRCL has the right to request clarification or additional information from the Bidder.

4 PROPOSAL INSTRUCTIONS

4.1 Proposal Submission

Bidders who are interested in providing services requested under this RFP must submit a proposal containing the information specified in this section. The proposal must be received electronically by the Oyster Shell Recycling Program Manager, Darrah Fox Bach, on or before 5 p.m. CDT on the date specified in the Schedule of Events. Proposals received after the deadline will not be considered. The proposal package must be emailed to:

Darrah Fox Bach
darrah.bach@crcl.org
Telephone: 504-708-4245

4.2 Proposal Format

Please respond to this RFP with:

- A cover letter submitted on the Contractor's official business letterhead explaining the intent of the Contractor;
- A Technical and Cost Proposal that responds to all requested areas as specified in *Section 5*; and,
- A signed Certification statement (**Attachment III**).

5 PROPOSAL CONTENT

5.1 Executive Summary

Introduce the scope of the proposal. Include administrative information including Contractor's contact name, phone number, physical address, email address, and a summary of the Contractor's qualifications and ability to meet RFP requirements in the timeframes set by CRCL.

5.2 Corporate Background and Experience

Give a description of the company including a brief history, corporate structure and organization, number of years in business, and copies of its latest financial statement, preferably audited. Respond to all requirements listed in Section 3.2.

Provide a detailed discussion of the Contractor's prior experience in working on projects similar in size, scope, and function to the proposed contract and include any relevant experience pertaining to

transportation, waste collection, recycling, and/or disposal.

5.3 Proposed Project Staff

Provide information about the experience of the Contractor's assigned personnel considered key to the success of the project. Include the names, experience, role and responsibilities of each person on this project, their planned level of effort, and their anticipated duration of involvement.

5.4 Approach, Methodology, and Logistics

Refer to the restaurant and shell information provided in **Attachment I** to assist with the next section. Include the following information:

Containers

CRCL currently uses 35-gallon containers placed at partner restaurant locations. CRCL recommends the use of containers with a unique color scheme to differentiate them from trash receptacles (for example, blue or green cans instead of black). If after reviewing the restaurant information in **Attachment I**, the Contractor identifies a different receptacle configuration or recommendation, please outline it in the proposal.

If space is limited, provide the maximum number of containers that could be stored or operated by the Contractor at one time.

Transportation and Methodology

Describe the type of vehicle(s) that will be utilized in the collection, transportation, and disposal of oyster shells. Note whether or not the Contractor has all necessary vehicles to perform work under the contract as specified in this RFP, or if there is a need to purchase them. Indicate the power supply for the vehicles that will be utilized (e.g., diesel, gasoline, CNG, hybrid, EV). For internal combustion vehicles, provide the estimated fuel economy per vehicle for both city and highway.

Provide information on how the Contractor's organization will deliver and unload oyster shell to the interim shell storage site. Include information on the maximum potential storage that the site would have for these shells, location address, type (outdoors, storage facility, etc.).

For proposals including Optional Service B, include information on how the Contractor's organization will deliver and unload oyster shell to CRCL's Restoration Headquarters. Include a proposed delivery schedule based on storage capacity and volume, transportation methodology and equipment to be used (See **Attachment I**).

Logistics & Scheduling

Provide a timetable describing the weekly pickup. A successful Contractor will collect oyster shells from each restaurant a minimum of three (3) times per week. CRCL requests proposals that also clarify pricing options for pickup five (5) times per week.

Describe the technologies and products available to enhance services such as tracking or dispatch software, barcode scanners, etc. If no such products are available, indicate this here.

5.5 Cost Information

Pricing is requested with provisions set forth for a period of twelve (12) months.

The Contractor shall bill CRCL monthly. CRCL is responsible for billing restaurant partners and special event coordinators. The Contractor shall defer to CRCL for these matters.

CRCL is committed to finding the most cost efficient and transparent method for the services in this RFP. Please provide the total cost (inclusive of travel and all project expenses). Cost information must include an itemized budget with prices and fees identified for each task, total estimated number of hours (by classification) for the Contractor's staff and the billing rate (by classification).

Example fee structures include:

- Flat fee per restaurant added to the roster;
- Tiered system by quantity of restaurants, number of bins, and collection points; and,
- Flat fee for all services required by CRCL, regardless of the number of restaurants. *

Monthly billing is required. Bidders are encouraged to provide a sample bill. Billing and payment terms shall be negotiated with the awarded Contractor. Please note any cost changes that may occur following contract execution and the start of shell collection.

**CRCL requests that bidders who propose a flat fee structure provide an adjusted fee for the first six (6) months of the contract as the program scales up.*

6 EVALUATION AND SELECTION

6.1 Evaluation

An evaluation team at CRCL will assess the proposals. This team will determine the proposal most advantageous to CRCL, taking into consideration price, ability to meet the Minimum Requirements of Contractor (*Section 3.1*), ability to meet Contractor Qualifications (*Section 3.2*), and other factors such as history of success with CRCL.

Positive efforts shall be made to utilize small-business, minority-owned firms and women's business enterprises. CRCL will not do business with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities. CRCL will not do business with entities under criminal indictment.

We will favor lower cost bids, but we are not obligated to accept the lowest one.

CRCL recognizes the complexities of establishing a new program and pickup route and is committed to working closely with the selected Contractor to meet the requirements of service.

6.2 Announcement of Contractor

CRCL will notify the successful Contractor mid-May 2024 and proceed to negotiate terms for final contract. Unsuccessful Contractors will be notified in writing accordingly.

1 OVERVIEW

The information provided in this attachment is designed to assist the Contractor develop the shell

- Container provision;
- Collection; and,
- Delivery/unloading methodology and budget for this RFP.

CRCL currently services 35 restaurants and three public drop off locations to participate in the New Orleans Oyster Shell Recycling Program. These restaurants separate oyster shells from other refuse and place them in containers provided by CRCL's Contractor. Public drop off locations are available for anyone to recycle their oyster shells. The shell that is recycled is used to build oyster reefs that protect shoreline in southern Louisiana and support commercial fisheries.

CRCL currently employs a Contractor that places 35-gallon containers at the restaurants to hold shell and uses the "swap-out" method: Contractor swaps used containers with clean ones on a 3- to 5-day per week pickup schedule, according to individual restaurant needs. Containers are brought to CRCL's Restoration Headquarters and emptied at the shell storage area after each pickup route is completed.

CRCL provides a mobile software that the Contractor must use to submit daily pickup logs. At each pickup instance, the Contractor fills out a form indicating the name of the restaurant and the fill level of each bin. The data is automatically sent to CRCL for tracking purposes.

CRCL works closely with the Contractor to maintain a high level of service and keep pickup running smoothly. The Contractor maintains strong relationships with restaurant staff and reports all necessary information back to CRCL, such as restaurant feedback and requests. Should a restaurant request to add a container, CRCL and the Contractor will communicate and fulfill the request in a timely manner.

2 PICTURES EXHIBITING PROGRAM OPERATIONS



From top left: Promotional signage at partner restaurant; Kitchen staff depositing discarded shells into recycling bin; Full bin before pick-up; Bins placed outside partner restaurant for pick-up; Public drop-off bin; Shell storage property in St. Bernard Parish.



From top left: Volunteers shovel recycled shells into bags to be used in oyster reef restoration projects;

Volunteers stack bags of recycled shells along an eroding marsh shoreline to block wave energy and provide habitat for new oysters; Completed oyster reef restoration project; New oysters growing on top of a recycled shell at a completed oyster reef restoration project site.

3 SHELL WEIGHT AND VOLUME INFORMATION

When developing the proposal, consider the following shell weight information:

- One full 35-gallon bin on average weighs 200 lbs (~90 kg)
- One 35-gallon container can hold roughly 0.17 cubic yards of shell (.13 cubic meters)
- 1 cubic yard shell (~.76 cubic meters) = between 1,750 - 1,350 lbs (~794 - ~612 kg) = between 0.5875 – 0.675 tons (~532 - ~612 kg)

As pertaining to interim shell storage, U.S. Department of Transportation regulations require that the total weight of a 20-yard dumpster’s contents cannot exceed 28,000 lbs (12,700 kg). Therefore, the 20-yard dumpster should be hauled to its destination when the container reaches 100% of its weight capacity.

4 ADJUSTMENT IN QUANTITIES

The Contractor is advised that restaurant participation and container quantities included in this RFP may change and should understand that CRCL expects operations to increase as the program expands. The number of containers may also vary at different periods. The Contractor shall agree to service all future restaurant partners.

5 PROBLEMS AND CONCERNS

Any problems or concerns the Contractor may have with servicing a restaurant must be brought to CRCL, not the restaurant.

6 NEW ORLEANS PICKUP ROUTE: PARTICIPATING RESTAURANTS AND VOLUME OF SHELL

Average pounds per month calculated using 2023 pickup data. Data represents actual volume of shell collected by the New Orleans pickup route.

Restaurant Name	Address	Zip	# 35-Gal Bins on Site	Days/Week	Avg lbs./month
Blue Crab	7900 Lakeshore Dr.	70124	4	3	7,015
Bourbon House	114 Bourbon St.	70130	8	5	20,733
Clesi’s Seafood Restaurant & Catering	4323 Bienville St.	70119	3	3	3,781
Cooter Brown’s	509 S. Carrollton Ave.	70118	2	3	4,238
Deanie’s Seafood	841 Iberville St.	70112	4	3	5,906
Drago’s Seafood	Hilton New Orleans Riverside, 2 Poydras	70130	6	3	17,138

Restaurant	St.				
Glass Half Full (Public Drop Off)	3935 Louisa St.	70126	1	1	83
Katie's Restaurant	3701 Iberville St.	70119	2	3	3,917
New Orleans Creole Cookery	510 Toulouse St.	70130	3	2	3,842
Peche Seafood Grill	800 Magazine St.	70130	2	3	8,712
Red Fish Grill	115 Bourbon St.	70130	2	3	3,079
Seaworthy	630 Carondelet St.	70130	3	3	1,704
Sidecar	1114 Constance St.	70130	2	3	3,969
St. Roch Market Oyster Bar	2381 St. Claude Ave	70117	2	3	2,558
Superior Seafood	4338 St Charles Ave.	70115	7	3	13,429
The Green Project (Public Drop Off)	2831 Marais St.	70117	1	2	138
Total			46		100,242 (45,469 kg)

7 BATON ROUGE PICKUP ROUTE: POTENTIAL RESTAURANT PARTNERS AND PROJECTED VOLUME OF SHELL

CRCL conducted market research to identify restaurants in the Baton Rouge metropolitan area that serve oysters on the half shell. Each restaurant has been assigned a size category for the number of anticipated bins and anticipated pounds of shell available to be recycled monthly. Please note that the table below is an educated guess, and that it is unknown whether these restaurants will be interested and/or able to participate in the Oyster Shell Recycling Program at any time in the future. Please note that the "Total" anticipated bins and lbs./month represents the maximum potential volume available for the Baton Rouge pickup route as estimated by CRCL. We expect to have approximately 10 Baton Rouge restaurants when we start service.

Assumes 3-day pickup for all restaurants.

Restaurant Name	Address	Zip	Anticipated # bins	Anticipated lbs./month
ACME Oyster House	3535 Perkins Road, Baton Rouge LA 70808	70808	6	16,000

Beusoileil Coastal Cuisine	7731 Jefferson Hwy, Baton Rouge LA 70809	70809	1	2,000
City Café	4710 O'Neal Lane, Suite 113, Baton Rouge LA 70817	70817	6	16,000
Don's Seafood - Gonzales	4580 Constitution Ave, Baton Rouge LA 70808	70808	6	16,000
Drago's Baton Rouge	4580 Constitution Ave, Baton Rouge LA 70808	70808	6	16,000
Drusilla Seafood Restaurant	3482 Drusilla Lane, Suite D, Baton Rouge LA 70809	70809	3	9,000
Eliza Restaurant & Bar	7970 Jefferson Hwy, Ste J, Baton Rouge LA 70809	70809	1	2,000
French Market Bistro	16645 Highland Road, Baton Rouge LA 70810	70810	1	2,000
Jolie Pearl	315 North Blvd, Baton Rouge LA 70808	70808	6	16,000
Jones Creek Café and Oyster Bar	15005 Market Street, Baton Rouge LA 70817	70817	6	16,000
Juicy Seafood Baton Rouge	3132 College Drive Suite B, Baton Rouge LA 70808	70808	3	9,000
Mansur's on the Boulevard	5720 Corporate Blvd, Suite A, Baton Rouge LA 70808	70808	3	9,000
Mike Anderson's Seafood Restaurant and Oyster Bar	1031 W Lee Dr, Baton Rouge LA 70820	70820	3	9,000
Parrain's Seafood	3225 Perkins Road Baton Rouge LA 70808	70808	3	9,000
Phil's Oyster Bar & Seafood	4335 Perkins Road, Baton Rouge LA 70808	70808	1	2,000
Rouj Creole	7601 Bluebonnet Blvd, Suite 100, Baton Rouge LA 70810	70810	1	2,000

Roux 61 Seafood & Grill	8322 Bluebonnet Blvd, Baton Rouge LA 70810	70810	3	9,000
Sammy's Grill	8635 Highland Road, Baton Rouge LA 70808	70808	1	2,000
Southern Pearl Oyster House	9460 Perkins Rd, Baton Rouge, LA 70810	70810	6	16,000
The Chimes	3357 Highland Road, Baton Rouge LA 70802	70802	1	2,000
The Chimes East	10870 Coursey Blvd, Baton Rouge LA 70816	70816	1	2,000
Tony's Seafood Market & Deli	5215 Plank Rd, Baton Rouge LA 70805	70805	3	9,000
Total			59	159,000 (72,121 kg)

ATTACHMENT II: DAILY PICK-UP LOG EXAMPLE

Oyster Shell Recycling Program Log

DATE:
03/03/2024

What day of the week is it?
Sun

BIN PICKUP INFORMATION

RESTAURANT	Restaurant Days of Pickup	Number of Bins at Restaurant	ALL BINS EMPTY	FULL BIN #	1/8 BIN	1/4 BIN	1/2 BIN	3/4 BIN	IMAGES - only if necessary	LOCATION - only if bin in different location
ACME Metarie	MWFSS	7	<input checked="" type="checkbox"/>							
Felix's (Lakefront)	MWFSS	6	<input checked="" type="checkbox"/>							
Seaworthy	MWFSS	2	<input checked="" type="checkbox"/>							
Peche	MWFSS	3	<input type="checkbox"/>	2						
Drago's Seafood (Hilton Riverside)	MWFSS	14	<input type="checkbox"/>	4						
Felix's (FQ)	MWFSS	12	<input type="checkbox"/>	6						
Palace Cafe	M_FSS	2	<input type="checkbox"/>	1						
Bourbon House	MWFSS	8	<input type="checkbox"/>	4						

SIGNOFF

DRIVER NAME (IF NOT HENDRIK)
Alex
DATE
03/03/2024

TIME
07:52 AM
NOTES

ATTACHMENT III: CERTIFICATION STATEMENT

The undersigned hereby acknowledges she/he has read and understands all requirements and specifications of the Request for Proposals (RFP), including attachments.

OFFICIAL CONTACT. CRCL requests that the Contractor designate one person to receive all documents and the method in which the documents are best delivered. Identify the Contact name and fill in the information below: (Print Clearly)

Date _____ Official Contact Name: _____

A. E-mail Address: _____

B. Number with area code: () _____

C. US Mail Address: _____

Contractor certifies that the above information is true and grants permission to CRCL to contact the above-named person or otherwise verify the information provided.

By its submission of this proposal and authorized signature below, Contractor certifies that:

1. The information contained in its response to this RFP is accurate;
2. Contractor complies with each of the mandatory requirements listed in the RFP and will meet or exceed the functional and technical requirements specified therein;
3. Contractor accepts the procedures, evaluation criteria, mandatory contract terms and conditions, and all other administrative requirements set forth in this RFP.
4. Contractor's quote is valid for at least 90 days from the date of proposal's signature below;
5. Contractor understands that if selected as the successful Contractor, it will have a limited number of days in which to complete contract negotiations, if any, and execute the final contract document. Contractor understands it must execute the contract by the date set forth in RFP Section 2.3, Schedule of Events.

Authorized Signature: _____

Typed or Printed _____

Name: _____

Title: _____

Company Name: _____

Address: _____

City: _____ CRCL: _____ Zip: _____

SIGNATURE of Contractor's Authorized Representative

DATE
